

CALL TO ORDER                      The meeting was called to order at 5:30 pm by M.C. Hubbard, President.

PRESENT                                M.C. Hubbard, President  
Denise Hayden, Vice President  
D. Scott Clark, M.D., Secretary  
Peter Watercott, Treasurer  
John Ungersma, M.D., Member at Large

ALSO PRESENT                      Victoria Alexander-Lane, Chief Executive Officer  
Thomas Boo, M.D., Chief of Staff  
Sandy Blumberg, Executive Assistant

OPPORTUNITY FOR PUBLIC COMMENT                      Ms. Hubbard stated at this time persons in the audience may speak on any items not on the agenda on any matter within the jurisdiction of the District Board. She additionally noted that members of the audience will have the opportunity to address the Board on every item on the agenda, and that speakers will be limited to a maximum speaking time of two minutes each.

The following persons spoke during public comment:

- Michael Phillips, M.D.
- Michael Dillon, M.D.
- William Wolfson, M.D.
- Becky Taylor
- Ann Gasior, M.D.
- Lynne Greer
- Denise Morrill, RN

Chief of Staff Thomas Boo, M.D. announced his resignation as Chief of Staff of Northern Inyo Hospital, stating that Mark Robinson, M.D. will step into that role in his place.

CONSENT AGENDA                      Ms. Hubbard called attention to the consent agenda for this meeting, which contained the following items:

- Approval of minutes of the February 9 2015 special meeting
- Approval of minutes of the February 10 2015 special meeting
- Approval of minutes of the February 18 2015 special meeting
- Approval of minutes of the February 25 2015 special meeting
- Approval of the Financial and Statistical reports for January 2015

It was moved by D. Scott Clark, M.D., seconded by John Ungersma, M.D. and unanimously passed to approve the proposed consent agenda items as presented.

CEO REPORT                              Chief Executive Officer (CEO) Victoria Alexander-Lane provided a monthly report which included the following items:

- Staff Pediatrician Kristin Collins, DO has announced her plans to relocate her practice out of Bishop. Administration is currently in discussion with a pediatrician who may be interested in taking

Doctor Collins' place.

- Hospital administration is close to reaching an agreement with potential general surgeon Allison Robinson, MD who would be available to come on board at the start of the month of August.
- Felix Karp MD, who has been working at NIH as a locums hospitalist has agreed to come on board on a permanent basis and join the existing hospitalist rotation.
- The Hospital recently received a correspondence from California Senator Tom Berryhill congratulating NIH on being recognized by Alpha Fund for achievements to improvements made in the areas of employee safety and patient safety
- Ms. Alexander-Lane additionally commented that a misconception exists among hospital staff that many employees have recently been terminated from their jobs, when in fact those employees have been separated from employment for exceeding their maximum amount of leave per hospital policy. Discussion followed, after which the group was advised that anyone with additional questions may contact the NIH Human Relations office for more information.

CHIEF OF STAFF  
REPORT

Thomas Boo, M.D. reported that following careful review, consideration, and approval by the appropriate committees, the Medical Executive Committee recommends approval of the following hospital wide policies and procedures, and the following policy and procedure manual:

POLICY AND  
PROCEDURE  
APPROVALS/DIETARY  
MANUAL APPROVAL

1. Standardized Procedure: *Certified Nurse Midwives First Assisting During Cesarean Section*
2. Policy/Procedure: *Sexual Assault Exam Policy*
3. Policy/Procedure: *Code Blue Procedure – Code Blue Team*
4. Policy/Procedure: *Gait Belt Policy*
5. Policy/Procedure: *Patient Food from Non-Hospital Sources*
6. Policy/Procedure: *Infection Prevention Plan*
7. Policy/Procedure: *Dishes in Staff Break Room Areas*
8. Clinical Diet Manual (*annual approval*)

Ms. Hubbard asked that the approval dates indicated on the proposed policies be updated to actual. It was then moved by Peter Watcrott, seconded by Doctor Clark, and unanimously passed to approve policies 1 through 7, and to approve the Clinical Diet Manual as presented.

CHIEF NURSING  
OFFICER REPORT

Chief Nursing Officer Katherine Decker, RN provided a monthly update on work performed by the Northern Inyo Hospital Nursing Department.

OLD BUSINESS

POLICY AND  
PROCEDURE,  
EMPLOYEE  
COMPLAINTS AND THE  
GRIEVANCE PROCESS

Ms. Hubbard called attention to a revised personnel policy titled *Employee Complaints and the Grievance Process* which incorporates a change being made to remove the "appeal to the Board of Directors" based on legal counsel determination that there is no legal requirement for this provision. Comments were heard on this subject and discussion

included dissatisfaction with the wording of NIH's existing *Progressive Discipline Policy*. At the conclusion of discussion it was moved by Doctor Ungersma, seconded by Ms. Hayden, and unanimously passed to table approval of the revision to the *Employee Complaints and the Grievance Process* policy to the next meeting of the District Board, so that both it and a reworded version of the *Progressive Discipline Policy* can be considered further.

#### NEW BUSINESS

#### FOUNDATION BOARD MEMBER APPROVAL

NIH Foundation Executive Director Greg Bissonette requested Board approval for Ms. Carol Hice to be seated as a member of the NIH Foundation Board. It was moved by Ms. Hayden, seconded by Doctor Ungersma, and unanimously passed to approve the nomination of Carol Hice to the NIH Foundation Board of Directors as requested.

#### BOARD MEETING DATES FOR 2015

The Board then reviewed the calendar for the remaining months of 2015 for the purpose of setting dates for the regular meetings of the District Board. It was suggested by Director Watercott that meetings be held the third Wednesday of every month with the exception of the months of May and November, during which meetings could be moved to the 2nd Wednesday in order to avoid holiday conflicts. It was moved by Mr. Watercott, seconded by Doctor Ungersma, and unanimously passed to approve a 3rd Wednesday of the month schedule for regular meetings, with the exception of the months of May and November as suggested.

#### STRATEGIC PLAN UPDATE

Ms. Alexander-Lane provided an update on progress made toward achieving the goals of the Healthcare District's Strategic Plan for the 2015 calendar year.

#### APPROVAL OF FINAL AUDIT REPORT FOR FISCAL YEAR ENDING JUNE 30, 2014

Ms. Hubbard then called attention to approval of the final audit report for the fiscal year ending June 30, 2014 (from Wipfli LLP) as presented at the last regular meeting of the District Board. It was moved by Mr. Watercott, seconded by Doctor Ungersma and unanimously passed to approve the final audit report for the fiscal year ending June 30, 2014 from Wipfli LLP as presented.

#### BOARD MEMBER REPORTS

Director Ungersma called attention to a correspondence received from the Association of California Healthcare Districts (ACHD) which provides information regarding how to nominate a Trustee of the Year and/or a Healthcare District of the Year to be recognized for notable achievements. Anyone interested in obtaining more information on this subject should contact either Doctor Ungersma or CEO Victoria Alexander-Lane directly.

#### ADJOURNMENT TO CLOSED SESSION

At 7:25 pm Ms. Hubbard announced the Board of Directors would adjourn to closed session to:

- A. Hear reports on the hospital quality assurance activities from the responsible department head and the Medical Staff Executive

Committee (*Section 32155 of the Health and Safety Code, and Section 54962 of the Government Code*).

- B. Discuss trade secrets, new programs and services (*Section 32106 of the Health and Safety Code*).
- C. Discussion of an Agreement for Obstetrical Services with Martha Kim, MD (*Government Code Section 54957*)
- D. Discussion of an Agreement for Obstetrical Services with Jeanine Arndal, MD (*Government Code Section 54957*).
- E. Discussion of an Agreement for Hospitalist Services with Felix Karp, MD (*Government Code Section 54957*).
- F. Discussion of potential litigation (*Government Code section 54956(d)(2)*).

RETURN TO OPEN  
SESSION AND REPORT  
OF ACTION TAKEN

At 9:20 pm the meeting returned to open session. Ms. Hubbard reported that the Board took no reportable action.

PHYSICIAN  
AGREEMENTS WITH  
DOCTORS KIM;  
ARNDAL; AND KARP

Ms. Hubbard then called attention to approval of the Agreement for OB/Gyn Services with Martha Kim, MD; the Agreement for OB/Gyn Services with Jeanine Arndal, MD; and the Agreement for Hospitalist Services with Felix Karp, MD. It was moved by Mr. Watercott, seconded by Ms. Hayden, and unanimously passed to approve all three physician agreements as presented.

ADJOURNMENT

The meeting was adjourned at 9:22 pm.

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M.C. Hubbard, President

Attest:

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D. Scott Clark, M.D., Secretary